



Capital Planning Committee

Capital Budget for FY2022 (July 1, 2021 – June 30, 2022)
5-Year Plan for FY2022 – FY2026

Date: Thursday, September 17, 2020

Time: 5-7pm

Location: Remote meeting via Zoom

Register in advance for this meeting

https://town-arlington-ma-us.zoom.us/meeting/register/tJYtcuyspz0uHdfKvlqIT Ae-RQKBq_Xitl6q

After registering, you will receive a confirmation email containing information about joining.

Agenda

1. Approval of Minutes (5 mins)
2. Membership (10 mins)
 - a. Appointing Authorities
 - b. Terms
 - c. Officers
 - d. New Members: Introductions, Swearing-in, Ethics Certification
3. Meeting Schedule (10 mins)
 - a. Key Deliverables
 - b. Process
4. Sub-committee Organization (10 mins)
 - a. Standing Sub-committees
 - b. Ad Hoc Sub-committees
 - c. Proposed Sub-committee Changes
5. Sub-committee Meetings with Town Departments (15 mins)
 - a. Letter from Town Manager's Office
 - b. Capital Request Form
 - c. Sub-committee Report Template
 - d. Coordination with Facilities, IT, CPAC
6. Review FY2021 Capital Plan (10 mins)
 - a. Process
 - b. Update on Major Projects
7. Update on Fiscal Environment (15 mins)
 - a. Revenue Pressures
 - b. Expense Pressures
 - c. Prioritization
8. Review of Capital Requests – ongoing (5 mins)
9. Ad Hoc Sub-committee Updates – periodic
10. New Business